

## **NORTH DAKOTA BADLANDS CONFIDENTIALITY POLICY**

It is the policy of the North Dakota Badlands Horse Board of Directors that board members, volunteers, and employees of North Dakota Badlands Horse (“NDBH”) will not disclose confidential technical, financial and business information relating to NDBH or the horse registry --Breeder's Assistant<sup>®</sup> to any third-parties.

As a member of the NDBH Board of Directors (“Board Member”), I acknowledge that I have received, and may receive in the future, information regarding various matters which is confidential to the NDBH (“Confidential Information”). Confidential Information includes, but is not limited to, all documents, emails and electronic data relating to NDBH board meetings, financial information, and marketing strategies and plans. Confidential Information also includes all technical, financial, and business information and all electronic data relating to the North Dakota Badlands horse registry -- Breeder's Assistant<sup>®</sup>.

I understand that my access to Confidential Information is based on my status as a Board Member, and I shall not disclose any Confidential Information to any entity or person, including my relatives, friends, business or professional associates, without the specific written authorization by NDBH Board of Directors. I also agree that I will demonstrate professionalism, good judgment, and care to avoid unauthorized or inadvertent disclosures of Confidential Information.

This policy is not intended to prevent disclosure where disclosure is required by law.

When my service to NDBH ends, all Confidential Information and all documents, papers, electronic data and other materials that may contain Confidential Information, including anything related to the Horse Registry, must be returned to NDBH. I will delete Breeder's Assistant<sup>®</sup> when my service to the NDBH board ends.

I acknowledge that I have read this NDBH Confidentiality Policy, and I agree to abide by the requirements of the policy and I shall inform the NDBH Board of Directors immediately if I believe any violation (unintentional or otherwise) of the policy has occurred.

I understand that violation of this policy will lead to disciplinary action, up to and including termination of my service with NDBH and access to the Breeder's Assistant<sup>®</sup>.

I understand that this agreement is effective from the signature date below until the end of my service with NDBH.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_